

<u>SMALL THINGS MAKE A BIG DIFFERENCE</u> <u>SOME IMPORTANT FEATURES DURING YOUR STAY IN THE</u> <u>NIT SILCHAR GUEST HOUSE</u>

Rules and Regulations

- Please switch off the Lights/TV/AC/Geyser before leaving the room.
- ✤ Use dustbin for the wastage.
- ✤ Bed Tea between 6.00 am 6.30 am will be served in the room.
- Tea/Breakfast, Lunch and Dinner will be served in the dining hall of the guest house.

Timings: Breakfast – 7.30 am – 9.30 am

Lunch - 12.30 pm - 2.00 pm

Dinner – 8.00 pm – 9.30 pm

Please do not bother the Guest House Staff beyond these hours.

- Visitors of the Guest are not allowed to enter in the room after 10 pm.
- Photo ID card is to be shown before entering the Guest House.
- Students from the institute are not allowed to enter the rooms. However, a Student can do so with prior permission/through proper channel.
- If any belongings/property of the Guest House are found damaged, the occupant is requested to report immediately or else fine will be charged as deem fit.
- Never leave any cash, jewellery, mobile phone or other valuables in the room. The Guest House Management is not responsible for any loss, theft, etc.
- Smoking, alcoholic drinks and other intoxicants in the Guest House is strictly prohibited.
- The permission to stay in the Guest House shall be subject to availability of accommodation.
- Sooking/recommending authority will be responsible for the payment of all tariffs, bills, charges, etc.
- Student requiring accommodations for their parents are required to get their requisition forwarded by Dean of Students Welfare or The Registrar.
- Not more than two persons shall be allowed to stay in the double bedded room.
- Room Charges are levied on 24 hours basis.
- Please inform the reception about your departure and settle your account well in advance.
- Cooking in any form using gas, oven, heater and hot plate is not allowed inside the room.
- For cleaning purposes, room keys are to be left with the reception desks.
- In case of emergency, a single occupant of the room may be asked to share the accommodation with another guest. The accommodation in the Guest House shall be provided to the people in the order of first come first serve basis. The management of guest house may at its discretion, cancel a booking or offer alternate accommodation depending upon the availability and other unforeseen circumstances.

Please feel free to Contact:

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