

NATIONAL INSTITUTE OF TECHNOLOGY, SILCHAR
Fifty Second Meeting of the Finance Committee
MINUTES

The 52nd meeting of the Finance Committee was held at NIT Silchar on 28th September, 2020 through online at 15.30 hours. The following members were present in the meeting.

1. Shri Gautam N. Mehra, Ex – Officio Chairman , Finance Committee NIT Silchar
2. Prof. Sivaji Bandyopadhyay, Director, NIT Silchar Ex-Officio member
3. Shri D K Singh Dy. Secy IFD, MoE, Representative from MoE. ... Member
4. Smt. Indrajit Kuri, Under Secy. DHE, Representative from MoE ... Member
5. Dr. S K Kakoty, Professor, IIT Guwahati... Member
6. Dr. P S Choudhury, Professor, CE Department, NIT Silchar ... Member
7. Prof. Asim Roy, Registrar & Member Secretary, FC

At the outset, Prof. Sivaji Bandyopadhyay welcomed the Chairperson of the BoG. and all other members of the Finance Committee.

Prof. Abdul Karim Barbhuiya, Ex – Registrar attended the meeting as Special Invitee

FC-52/20/01: To confirm the Minutes of the 51st meeting of the Finance Committee

Fifty first Meeting of the Finance Committee was held on 20.11.2019 at Shastri Bhawan, MHRD, New Delhi.

The copies of the minutes of the 51st meeting of the Finance Committee were sent to all the Members of the Finance Committee. No Comment(s) on the recording of the Minutes were received. Minutes of the meeting are annexed at **Appendix-A.**

The Committee may confirm the Minutes of 51st meeting of Finance Committee.

DECISION

The Committee confirmed the minutes of the 51st meeting of the Finance Committee.

FC-52/20/02: To take a note on the action taken and progress made on the Minutes of the 51st meeting of the Finance Committee.

The resolution adopted by the Finance Committee in its 51st meeting held on 20th November, 2019 and the actions taken thereon are given in **Appendix – B.**

The Committee may take a note on the Action taken and progress made on the minutes of 51st meeting of the Finance Committee.

DECISION



The Committee noted the action taken on the minutes of the 51st meeting of the Finance Committee.

FC-52/20/03:

To ratify the action taken by the Chairman in approving Separate Audit Report for the year 2018-19.

The Separate Audit Report on the Books of Account of the Institute for the financial year 2018-19 has been received from the Director General of Audit, Kolkata on 18.03.2020. Copy of the Separate Audit Report is annexed herewith at Appendix-C. The printed copy of the Annual Report for the year 2018-19 along with Audit Report (both in English & Hindi version) was required to be submitted to the MHRD for placing before the Parliament. But due to lockdown no meeting could be arranged and considering urgency, Director in the capacity of Chairman BoG approved the Audit Report 2018-19 for submission to MHRD,

In view of the above, the committee is requested to ratify the action initiated by the Director and recommend to the Board for its approval.

DECISION

The Committee ratified the action taken by the Chairman in approving Separate Audit Report for the year 2018-19 and recommended to the Board for its approval.

FC-52/20/04:

To consider and approve the Annual Accounts of the Institute for the financial year 2019-20.

Annual Accounts for the financial year 2019-20 is compiled and completed on 28.08.2020. A copy of the final account in PDF format is attached herewith. The Finance Committee is requested to consider the statement of account and recommend to the Board for its approval. After approval of the Board, the same will be forwarded to the Director General of Audit (Central) Guwahati for their needful.

DECISION

The Committee considered the Annual Account for the financial year 2019-20 and recommended to the Board for its approval.

FC-52/20/05:

To consider carry forward of unspent balance of financial year 2019-20 for utilization during the financial year 2020-21.

As per Books of Account for the financial year 2019-20, following are the amount remained unspent as on 31.03.2020.

OH-31 Recurring General	:	Rs. 478.77 Lac
OH-35 Creation of Assets	:	Rs. 795.80 Lac
OH-36 Salaries	:	<u>Rs. 1382.16 Lac</u>
Total	:	<u>Rs. 2656.73 Lac</u>

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[Signature]

In view of the above, the Committee is requested to consider carry forward of unspent balance as stated above for utilization during the financial year 2020-21.

DECISION

The Committee considered carry forward of unspent balance of 2019-20 and recommended to the Board for its approval

FC-52/20/06:

To consider utilization of Grants under OH-31 and Institute revenue to the extent of Rs. 10.00 crores for procurement of Equipment/Furniture/Books and other capital nature of expenditure.

During the year under report Institute has received only 2.50 Cr. against OH-35 i.e. for creation of Assets. Total fund available for utilization including unspent balance of previous year is Rs.10.45 Cr. Out of which Rs. 2.25 Cr. already spent as on date against purchase of Equipment, Furniture, Books etc. Purchase order placed and material are likely to be received soon for around Rs. 7.00 Cr. It appears from above, further development activity will be freezed for non-availability of fund.

In view of the above, the Committee is requested to consider utilization of Grants under OH-31 and Institute Revenue to the extent of Rs.10.00 Cr. for Capital nature of expenditure during the year.

DECISION

The Committee considered capital nature of expenditure to the extent of Rs.10.00 crores from Grants under OH-35 or from the IRG of the Institute, if funds are not available under OH-35 with purchases to be made through GeM duly following GFR and recommended to the Board for its approval. The committee also suggested to obtain clearance from FC / BoG for procurement / work more than 30.00 lakhs excluding statutory taxes for approval of the FC & Board.

FC-52/20/07:

To consider procurement of Electronic devices (Laptop & other accessories) for carrying out online classes from OH-31 or Institute Revenue Generation.

Institute is in urgent need of procurement of 190 of LAPTOP including accessories for conducting online classes by the Faculty members. As per MHRD letter no. F.35-5/2020 dated 28.07.2020 there is no scope for procurement of electronic devices for carrying out online classes from CPDA. However, Institute may follow the guidelines for procurement of Laptop and computer peripherals for the purpose of discharging official responsibilities as stated in the Department of Expenditure OM No. 03(13)/2018-E.II(A) dated 22.10.2018.

For procurement of Laptop and accessories for eligible Faculty members an estimated amount of Rs. 152.00 Lakh (approx.) will be required. Due to current pandemic situation and lockdown, there is budgetary savings on OH-31 under various heads. In view of the above, it is proposed to procure the Laptop from savings of OH-31 or Institute Revenue Generation.





The Committee is requested to consider the same and recommend to the Board for its approval.

DECISION

The Committee considered the proposal for procurement of electronic devices from Grants under OH-35 and recommended to the Board for its approval.

FC-52/20/08:

To consider procurement and installation of SAMARTH-ERP for the Institute.

It is to be noted that NIT Silchar does not have online system for gathering real time data related to students and faculty. Every year a large volume of records is generated for students and faculty achievements. Managing such a large amount of data manually entails huge efforts. In order to streamline the academic processes, students, faculty members and using them for effective Governance of education system, an Enterprise Resource Planning (ERP) is the need of the hour. NIT Silchar as a TEQIP-III Institute has been selected for implementation of SAMARTH ERP (NoN-SAAS) developed by IIC-University of Delhi South Campus on Self-Hosted & Self- Managed basis by NPIU, TEQIP-III, Ministry of Education, Govt. of India. The necessary IT infrastructure (attached in the Annexure) needs to be made ready for the implementation of SAMARTH-ERP. Total financial involvement for procurement and installation of Samarth ERP is around Rs.95.00 lakh.

The Committee is requested to consider the same and recommend to the Board for its approval.

DECISION

Since TEQIP – III is going to end by March 2021, as such procurement of Server for SAMARTH – ERP may be initiated and initially 10 (ten) numbers of Desktop PC may be procured and remaining equipment for the ERP system may be rationalized accordingly. The Committee recommended to Board for approval of an amount of INR 50,00,000.00 for procurement and installation of SAMARTH-ERP for the Institute.

FC-52/20/09:

To consider procurement of Campus license for MATLAB

A meeting of the Heads of the Departments along with some invitees was held with the Director NIT Silchar on 25 June 2020 at 3:00 PM regarding subscribing an institute-wise MATLAB license. Representatives from MATLAB Inc and its Eastern Zonal Distributor made a presentation regarding the pros and cons of campus licensing vis-a-vis perpetual licensing, and other associated takeaways of campus licensing. After careful consideration of every aspect, specifically the need of MATLAB in the research ecosystem and ability of remote accessibility by users in this pandemic situation, it was resolved to go for campus licensing of MATLAB.





However, existing copies of the stand-alone versions of the software would continue till their normal expiry, and hence, no renewal would be entertained as the campus version would offer every toolbox and engine of MATLAB. The entire proceeding was held through Google Meet video-conferencing. Total financial involvement in procurement of MATLAB license will be around Rs,31.50 Lakh.

The Committee is requested to consider the same and recommend to the Board for its approval.

DECISION

The Committee considered the procurement of Campus License for MATLAB by following Rule 194 of GFR 2017 and recommended to the Board for its approval.

FC-52/20/10:

To consider and accord financial approval in respect of implementation of GTS to the MR Staff members of the Institute.

As per the Communication made by MHRD vide letter F. No. 15-12/2016.TS.III dated 18.03.2020 and subsequently the decision of the Board of Governors in its 74th Meeting held by circulating the Agenda Items on 26.05.2020. The Board accorded administrative approval for granting of Temporary Status to the MR employees as per curt verdict in the case of Uma Devi. Accordingly, an additional amount of around Rs. 2.00 lakh per month will be required due to implementation of GTS considering effect from 26.05.2020 i.e. the date of administrative approval of the Board. The calculation of pay of Muster Roll Workers on grant of Temporary Status without fixing the pay notionally is shown below:

Pay Level	Cell	Pay	DA@17%	HRA@8%	Net Salary
1	1	18,000.00	3,060.00	1,440.00	22,500.00

At present, monthly salary of MR employees who are eligible for GTS is Rs. 18000/- p.m. and on implementation of GTS salary will be around Rs.22500/-. Thus there is additional financial implication is Rs.4500/- per person per month. Total monthly additional implication will be around Rs.2.80 lakh per month.

DECISION

The agenda item was withdrawn.

The meeting ended with vote of thanks to the Chair


(Prof. A. Roy)
Registrar (i/c) & Member Secretary


(Sri Gautam N Mehra)
Ex – Officio Chairperson, FC