

**MINUTES OF THE 2<sup>nd</sup> MEETING OF THE BOARD OF GOVERNORS,  
NATIONAL INSTITUTE OF TECHNOLOGY, SILCHAR**

The 2<sup>nd</sup> meeting of the Board of Governors, National Institute of Technology, Silchar was held on 22 December 2003 at 3-00 PM in the Conference Room of Shastri Bhawan, MHRD, Govt. of India, New Delhi.

The meeting was presided over by Prof. Gautam Barua, Chairman, BOG, NIT, Silchar.

The following members were present in the meeting.

- (a) Dr. G L Jambhulkar, Deputy Educational Adviser, MHRD, Govt. of India, New Delhi.
- (b) Dr. M Chandra, Advisor -I, AICTE, New Delhi.
- (c) Dr. R Karmakar, HOD, Mathematics Deptt, NIT, Silchar (Faculty Member)
- (d) Dr. Rajat Gupta, Dean (Students affairs), NIT, Silchar (Faculty Member)
- (e) Prof. Gautam Barua, Chairman, and Director, NIT, Silchar (Member Secretary)

The items of agenda taken up are as follows:

Item 2.1 **TO CONFIRM THE MINUTES OF THE LAST MEETING.**

The minutes of the 1<sup>st</sup> meeting of Board of Governors, held on 16 July 2003 were confirmed.

Item 2.2 **TO RECEIVE A NOTE ON THE ACTION TAKEN AND PROGRESS MADE ON THE MINUTES OF THE LAST MEETING.**

The Board noted the actions taken on the minutes of the last meeting.

Item 2.3 **TO RATIFY ACTIONS TAKEN BY THE DIRECTOR AS REGARDS THE FOLLOWING ITEMS:**

The Board ratified the following actions taken by the Director:

- (a) Initiation of the process of recruitment of Executive Engineer (1), Assistant Engineers (1 Civil, 1 Electrical), Junior Engineers (2 civil) by releasing an advertisement in newspapers.
- (b) Approval given to Mr. K. Sathpathy to attend a 3 month training course at the SAARC Documentation Centre, New Delhi.
- (c) Appointment of Tara Bahadur Thapa on daily wage basis on compassionate grounds. His father, Lal Bahadur Thapa, was killed while on duty at the NIT campus.
- (d) Appointment of the following Deans:
  - 1. Prof. A. A. S. H. Barbhuiya, Dean Planning and Development
  - 2. Prof. R. C. Bhattacharjee, Dean Academic Affairs

(e) Delegation of powers as follows:

**1. Dean, Planning & Development**

*Estate related activities:*

Approval of measurement of ongoing works; Passing of bills upto Rs. 50,000/-; Sanction of works related expenditure upto Rs. 50,000/-.

**2. Dean, Academic Affairs**

Approval of issue of students' provisional certificate; Approval of syllabus of courses; Sanction of expenses related to Academic Affairs upto Rs. 10,000/-.

**3. Dean, Students' Affairs**

Approval of earned leave for faculty; Approval of renewal of service of Muster Roll workers; Approval of all pay bills; Approval of all TA/DA bills; Sanction of expenditure upto Rs. 50,000/- (other than Estate related); Appointment of Wardens.

**4. Registrar**

Signing of cheques upto Rs. 50,000/-; Signing of bonds on behalf of the Institute; Signing of students' provisional certificate; Release of faculty on QIP after due approval; Opening and Handing of mails of the Director and the Institute.

(f) Extension of service of the following Ad hoc lecturers upto 31 May 2004:

Sl.No.	Name	Engaged in Department
1	Sri Uma Shankar Goala	Applied Mech
2	Sri Agnimitra Biswas	Mechanical Engg
3	Miss Sonali Shyam	Electrical Engg
4	Sri Dharmendra Kumar	Comp. Sc. & Engg
5	Sri Shanka Dutta	Comp. Sc. & Engg
6	Sri Abhishek Roy Choudhury	Electronics & Telecom Engg
7	Sri Sujit Tewari	Physics
8	Sri Siddhartha Sankar Dhar	Chemistry
9	Sri Tapas Chakraborty	Chemistry
10	Sri Ashim Kumar Das	Humanities
11	Miss Sudipta Bhattacharjee	Mathematics
12	Sri Ajoy Kr. Das	Electrical Engg

For item (g), with respect to the extension of services of Mr. B. Goswami, Deputy Registrar Accounts, the Board noted the action taken by the Director in extending his term due to the special circumstances of there not being a regular Director. However, the Board, opined that, in view of the fact that the Board, in its first meeting had recommended that his term was not to be extended beyond July 2003, an advertisement for the post of Deputy Registrar be released at the earliest and a Deputy Registrar on a regular basis or on deputation be hired.

Item 2.4 **TO CONSIDER THE STATUS OF FACULTY WORKING UNDER COURT'S ORDER.**

The Board discussed the issue. The Board noted that the faculty were appointed after they faced a selection committee duly constituted after an advertisement for the posts were released. The Board approved that the appointments of the following faculty members be regularised with effect from the date they were appointed at REC Silchar against "likely vacancies". However, the Board laid down that no appointments be made in future against "likely vacancies".

1. Smt. Sushmita Deb
2. Shri Lalit Ch. Saikia
3. Shri Rabul Hussain Laskar.

Item 2.5 **TO CONSIDER RECRUITMENT OF FACULTY IN CERTAIN DEPARTMENTS.**

The Board noted the severe shortage of faculty and other staff in certain departments. The Board approved that advertisements be released for the following posts, subject to the clearance of the proposal from MHRD:

Faculty Positions (Lecturer / Assistant Professor, depending upon qualification of applicants)

- (a) Electronics and Telecommunications Engineering - 4
- (b) Computer Science and Engineering - 3
- (c) Chemistry - 2
- (d) Humanities and Social Sciences - 4 ( English -1, Economics - 1, Psychology - 1, Sociology - 1)
- Others
- (e) Systems Programmer - 1

Item 2.6 **TO CONSIDER RECRUITMENT OF OFFICERS FOR THE INSTITUTE.**

The Board noted the severe shortage of officers in the Institute and approved that advertisements be released for the following posts, subject to the clearance of the proposal from MHRD (regular or on deputation):

- (a) Sports Officer - 1
- (b) Doctor - 1
- (c) Assistant Registrar - 1
- (d) Security Officer - 1

Item 2.7 **TO CONSIDER NOMINATION/APPOINTMENT OF MEMBERS IN THE SENATE.**

As per Rule 5.1(e) of the Rules of NIT Silchar, three persons are to be nominated by the Chairman in consultation with the Director. Persons to be nominated under this rule should be educationist of repute but not employees of this institute. The Board approved the nomination of the following persons as members of the Senate of NIT, Silchar under this category:

- (a) Prof. S K Nandi Purkayastha, Retd. Principal, Silchar Medical College.
- (b) Prof. A K Deb, Retd. Principal, Jorhat Engineering College.
- (c) Prof. B Dutta, Deptt. of Ecology, Assam University, Silchar.

As per Rule 5.1(f) of the Rules of NIT Silchar, a maximum of six persons of special knowledge are to be appointed by the Chairman in consultation with the Director. The Board approved the nomination of the following persons as members of the Senate of NIT, Silchar under this category:

- (a) Mr. B Purkayastha, Asst. Prof ETE Deptt. NIT, Silchar.
- (b) Mr. A Bhattacharjee, Lecturer, ETE Deptt. NIT, Silchar.
- (c) Dr. A K Sinha, Asst. Prof EE Deptt. NIT, Silchar.
- (d) Dr. F A Talukdar, Asst. Prof EE Deptt. Nit, Silchar.
- (e) Dr. A K Dey, Lecturer, CE Deptt. NIT, Silchar.
- (f) Dr. K M Pandey, Asst. Prof ME Deptt. NIT, Silchar.

Item 2.8 **TO CONSIDER STARTING OF POST GRADUATE COURSES IN ENGINEERING.**

The Board approved the proposal to start the following M.Tech programmes in the Institute.

1. Power & Energy System Engineering.
2. Fluid Flow & Water Power Engineering.
3. Water Resource Engineering.

Regarding the programme in Thermal Engineering, the Board gave its approval subject to clearance, if any, that may be required from AICTE.

Item 2.9 **TO CONSIDER THE REQUEST OF DR. S C SAHA, EX-PROF, ME DEPTT OF THIS INSTITUTE.**

The Board considered the recommendation of the Institute to accept the proposal of Dr. S C. Saha to withdraw his voluntary retirement from the Institute from 28/06/2003 and to allow him to rejoin the Institute, treating the intervening period as to be on lien to Tripura Engineering College where he is now the Principal. The Board did not approve the proposal. However, the Board opined that Dr. Saha may be considered for re-employment as per rules if he applies for such an appointment.

Item 2.10 **TO CONSIDER AND APPROVE NEW PROCEDURES OF HANDLING ADMISSIONS ON THE BASIS OF AIEEE AND TO RATIFY THE APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN, ADMISSIONS.**

The Board approved the admission to the undergraduate programmes through the common entrance test AIEEE, conducted by CBSE. Since the admission methodology has changed, the decision of the 75<sup>th</sup> meeting of the Board of Governors, Regional Engineering College Silchar under item no. 75.14 regarding the sharing of processing fee of admission was cancelled by the Board. The Board advised that the remuneration payable to the Chairman, the Vice Chairman, and to other members of the faculty and staff for work related to the admission process are to be decided as per the guidelines to be issued by the AIEEE Board, (as a scheme that is common to all participating Institutes is desirable). The Board ratified the decision of the Director of appointing Dr. F. A. Talukdar as Chairman, and Sri Darpahari Das as Vice-Chairman for AIEEE 2004.

Item 2.11 **TO CONSIDER ADOPTION OF NEW RULES AND REGULATIONS FOR THE EMPLOYEES OF THE INSTITUTE UPON ITS CONVERSION TO NIT.**

The Board adopted the rules and regulations/administrative measures issued by the Govt. of India, Ministry of HRD, vide their letters No. F.20-46/2003-TS-III dated 9 Nov 03 and F.20-18/2003-TS-III dated September 15 2003. The Board noted that these have been framed so as to ensure uniformity in service conditions of the employees in all NITs. The Rules adopted are enclosed as Annexure 2.11.

Item 2.12 **TO CONSIDER ADOPTION OF NEW RULES AS REGARDS RETIREMENT ON SUPERANNUATION FOR THE EMPLOYEES OF THE INSTITUTE UPON ITS CONVERSION TO NIT.**

The Board adopted terms and conditions as regards Retirement on Superannuation of Teaching and Non-teaching staff as issued by the Govt. of India, Ministry of HRD, vide their two letters No. F.20-11/2003-TS-III both dated 12 Nov 03. These are enclosed as Annexure 2.12.

Item 2.13 **TO CONSIDER PAYMENT OF HONORARIUM/SITTING FEE TO EXTERNAL MEMBERS OF COMMITTEES, ETC.**

The First Finance Committee meeting of NIT Silchar, held on July 19 2003, approved the enhancement of payment of sitting fees from Rs. 300/- per day / meeting to Rs. 500 per day / meeting. As a clarification of this decision, the Board approved that this fee be paid to all external members who are eligible to receive such payment for the following: the Board, the Senate, the Building and Works Committee, the Finance Committee, Selection Committees for faculty and staff (including Career Advancement Committees and Assured Career Progression Committees), and any other committee that may be appointed by the Board.

Item 2.14 **TO CONSIDER CHANGE IN THE MEMBERSHIP OF THE BUILDING AND WORKS COMMITTEE.**

The Board approved the following as the members of the Building and Works Committee of the Institute:

1. Director, NIT Silchar, Ex-Officio Chairman
2. Nominee of MHRD, New Delhi
3. SE (Civil) CPWD, Silchar
4. SE (Civil), Assam State PWD, Silchar
5. Dean P&D, NIT Silchar
6. Dr. Rajat Gupta, Dean Students Affairs, NIT Silchar
7. Registrar, NIT Silchar, Ex-Officio Member - Secretary

Item 2.15 **TO CONSIDER CHANGE IN THE MEMBERSHIP OF THE FINANCE COMMITTEE.**

The Board approved the following as the members of the Finance Committee of NIT Silchar:

1. Chairman Board of Governors NIT Silchar, Ex-Officio Chairman
2. Director NIT Silchar, Ex-Officio Member
3. Nominee of MHRD (Technical)
4. Nominee of MHRD (Financial)

5. Prof. Rajat Gupta, NIT Silchar (nominee of Board)
6. Prof. R. Karmakar, NIT Silchar (nominee of Board)
7. Registrar NIT Silchar, Ex-Officio, Member Secretary

Item 2.16 **TO TAKE NOTE ON THE STATUS OF IMPLEMENTATION OF GOVT. OF INDIA PROJECTS UNDER MODROB, R&D AND TAPTEC.**

The Board noted the progress of the implementation of various Govt. of India projects. While appreciating the difficulties due to the lack of funds in the recent past, the Board expressed its dismay over the fact that some projects have not been completed even after five years of their initiation. The Board advised the Institute to review the progress of all the projects and to return the unspent funds of those projects which are five or more years old if their progress has been unsatisfactory.

Item 2.17 **TO CONSIDER ANNUAL REPORT AND ANNUAL ACCOUNTS FOR THE YEAR 2002-03.**

The Board approved the annual report & account for the year 2002-03.

Item 2.18 **TO CONSIDER AWARD OF MEDALS TO THE TOPPERS OF THE INSTITUTE.**

The Board approved the award of medals to the meritorious students passing out of the undergraduate programmes of the Institute as per the details given below. The Board also approved the award of medals to the students as detailed below for the year 2003.

Item 2.19 **TO CONSIDER RECOMMENDATION OF THE BUILDING AND WORKS COMMITTEE.**


The Board approved the recommendations.

**ANY OTHER MATTER :**

Item 2.20 **TO CONSIDER THE REINSTATEMENT OF MR. ISMAIL ALI BARBHUIYA IN COMPLIANCE OF THE ORDER PASSED BY THE HON'BLE HIGH COURT ON 18.07.2002 IN WPC 151/1999.**

The Board considered the matter in details and finally left it to the secretary to take a decision on the implementation of the court order in consultation with the standing counsel of the Institute.

The meeting ended with a vote of thanks to the Chair.

  
( Gautam Barua )  
Chairman, & Secretary  
Board of Governors  
NIT, Silchar