

NATIONAL INSTITUTE OF TECHNOLOGY:: SILCHAR
MINUTES OF THE 30th MEETING OF THE FINANCE COMMITTEE

The 30th meeting of the Finance committee was held at Hotel Gateway, 1 No Airport Gate, Kolkata on 12.12.2014 at 1030 hours. The following members were present in the meeting.

1. Prof. Asis Datta, Chairman, BOG, NIT Silchar & Prof of Eminence, National Institute of Plant Genome Research, Aruna Asaf Ali Marg, JNU Campus , New Delhi-110067.
2. Mr Sanjeev Kumar Sharma, Director NITs, MHRD, GOI, Shastri Bhawan, New Delhi.
3. Mr B K Kashyap, SO & Representative of JS & FA, MHRD, New Delhi.
4. Prof. N V Deshpande, Director, NIT Silchar
5. Mr J Patro, Registrar & Member Secretary

FC-30/14/01: To confirm the minutes of the 29th meeting of the Finance Committee

The recorded minutes of the 29th meeting of the Finance Committee held on 01 Nov, 2014 at NIT Transit House, New Delhi, were circulated inviting suggestion and comments before confirmation. No comments / suggestions were received in writing.

However, the minutes were confirmed after replacing the word 'review' by "investigate" in the recorded minutes of agenda item FC-29/14/04.

FC-30/14/02: To take note of the action taken report and progress made on the minutes of the last meeting.

The Committee took note of the Action Taken Report (ATR).

FC-30/14/03: Counting of past service for grant of pension.

The GOI, DP & PW O.M No.28/13/2004-P&PW (B) dated 26 July, 2005 states as follows:

"All the employees who entered into Central Government service or in the service of an Autonomous Body set up by Central Government (satisfying the conditions laid down in para-4 of O.M. dated 29-8-1984), on or before 31-12-2003 and who were governed by old pension scheme under the Central Civil Services (Pension) Rule,1972, will continue to be governed by the same pension scheme and same rules, for the purpose of counting of the past service under the said rules or under the provisions of the DP&AR's O.M.No.28/10/84-PU dated 29-8-1984, as amended from time to time, if such employees submit technical resignation on or

after 1-1-2004, to take up new appointment in another Ministry or Department of the Government of India or an Autonomous Body set up by the Central government, in which the pension scheme under Central Civil Services (Pension) Rules, 1972 already exists for the employees who entered into service on or before 31-12-2003. Copy of the O.M is placed at **Appendix-'C'**. The same provision was reiterated in their O.M. of even No. dated 28 October, 2009."

The Finance Committee decided to refer the matter to MHRD.

FC-30/14/04: Additional agenda, if any.

FC-30/14/04A: Ex-post facto approval for transferring funds from non-plan to plan fund.

During the period of financial crunch from June – October 2014, a sum of Rs. 3,00,00,000/- (three crores) was transferred from non-plan to plan fund for payment of long pending bills. On receipt of the funds under plan head from MHRD Rs.3,00,00,000/- was transferred back to non-plan fund. Finance Committee may kindly give ex-post facto approval for the temporary appropriation of the fund and recommend for the approval of the BOG.

The Finance Committee approved and advised to desist from such transfer of funds in future.

FC-30/14/04B: Approval for making fixed deposits in Private Banks with sound fundamentals

GPF money of the employees and the money in the corpus fund are being invested in nationalised banks on fixed deposit as per the decision in the 40th BOG and 27th FC to avoid risk. It is found that the rate of interest paid by the nationalised banks on such fixed deposits is almost 0.5% less than that of private commercial banks. In view of above, Finance committee may kindly agree for investing in the form of Fixed Deposit in the following private banks with sound financial background depending upon the rate of interest and recommend the same for approval of the BOG.

(i) Axis Bank, (ii) HDFC Bank & (iii) ICICI Bank.

The Finance Committee did not approve the proposal as it involves risk.

FC-30/14/04C: To consider proposal for selection of Consultant for planning, design, estimate etc. for balance work of Auditorium Building.

The Building & Works Committee in its 38th meeting examined the tentative estimate for balance work of Auditorium building at a cost of Rs.12,89,90,209.00 and recommended for approval of FC & BOG. The Committee further decided that the specialized agency may be selected to workout design & estimate.

Tender for empanelment of Architect was invited through press notice and website.

A Committee was constituted to examine and evaluation of technical bid & financial bid among the received tender. The comparative statement is given in the Table.

Sl. No.	Project	(1/2) M/S Bhargava & Associates Pvt. Ltd.	(2/2) M/S Design Associates Inc
1	Providing Consultancy services for balance work of Institute Auditorium	2.75% inclusive of all prevalent taxes.	1.2% exclusive of service Tax

The committee may examine the Technical evaluation & comparative statement & recommend the same for approval of the BOG.

Before the Committee could deliberate on the Technical evaluation & comparative statement, the Director informed the Committee that one Mukesh Associates from Salem, Tamil Nadu who is the contractor for the Hostel No. 9 has offered his services for the job free of cost without any commission except for the Traveling Expenses and sought the advice of the Committee for cancelling the tender and awarding the job to Mukesh Associates.

The Committee advised that the tender could be cancelled with intimation to the two bidders with reasons for cancellation before awarding the job to Mukesh Associates after 7 days of such cancellation.

FC-30/14/04D: To consider detailed estimate for Balance work of Sports complex (Indoor portion) at NIT Silchar, Phase-I.

The Building & Works Committee in its 38th meeting examined the tentative estimate for balance work of sports complex at a cost of Rs.7,23,70,361.00 and recommended for approval of FC & BOG.

In this connection Institute is planning to execute the said work in phased manner. In phase-I, the items considered are:

1. 65mm thick CC flooring at following location:
 - a. Badminton Area
 - b. Viewing Gallery
 - c. Gymnasium Area GF
 - d. Entrance Lobby
 - e. Entrance
 - f. Entry

- g. Cafeteria
 - h. Pantry Service Counter
 - i. Kitchen
 - j. Utility Shaft Room
 - k. Cafeteria below Step
2. Earthwork, compaction, P.C.C 1:3:6, RCC 1:1.5:3, Reinforcement, 40mm CC flooring at Kabaddi/Volleyball Ground (Earlier swimming pool area).
 3. 50mm CC metallic floor at Gymnasium block at 1st Floor.
 4. Structural steel work in single section.
 - a. Railing at steps
 - b. MS angle fitting at all steps nose.
 5. Gents & Ladies toilet consider at Lap Pool Area/Kabaddi/Volleyball Ground area.
 - a. Gents Toilets
 - i. WC Indian- 1 No.
 - ii. Urinal - 2 Nos.
 - b. Ladies Toilet
 - i. WC Indian - 1 No.
 - ii. Urinal - 2 Nos.
 6. Gents & Ladies toilet consider for Badminton area, Gymnasium area etc -
 - a. Gents Toilets
 - i. WC Indian - 1 No.
 - ii. WC European - 1 No.
 - iii. Urinal - 2 Nos.
 - b. Ladies Toilet
 - i. WC Indian - 1 No.
 - ii. WC European - 1 No.
 - iii. Urinal - 2 Nos.
 7. Antiskid tiles 300mm x 300mm for Toilet floor & wall tiles 200mm x 300mm for toilet wall @ 900mm height.
 8. 12000 lits RCC Water ground tank with 1 HP submergible pump with necessary fittings.
 9. 2000 lits PVC Water tank - 3 Nos.
 10. Wash Basin, Stop cock, push cock etc. are considering at toilet area.

11. 50 user septic tank (2 nos) at back side of badminton viewing gallery outside the building & opp. football ground.
12. All pipe lines are considering GI.
13. RCC Drain 450mm wide, 235m length & thickness of RCC wall 100mm.
14. Apron 900mm wide.
15. Necessary cement primer & putty if required.

From above provision, Estate Engineering Department prepared a detailed estimate in consultation with Prof. A. K. Dey, Civil Engineering Department at an amount of **Rs. 91,20,915.00**.

And following items will be taken up in Phase-II:

1. Drain of Football & Cricket ground.
2. VIP Gallery
3. Entry & Exit gate.
4. Fine Levelling & dressing
5. External painting.
6. Water supply & sanitation work at outdoor sports complex portion.
7. Underground water tank.
8. Water sprinkling system at cricket & football ground.
9. Running track at football ground.
10. Goal post of Football ground.
11. Basket Ball court, Badminton court painting.
12. Electricity etc.

The committee may examine the proposal & its estimated cost at Rs. **Rs. 91,20,915.00** and approved the same for execution of work in phase manner according to availability of fund.

The Committee advised that since the recommendation of the Committee to look into the Sports Complex & Auditorium was accepted by the 44th BOG and the Committee recommended in Para 5(g) of its recommendation to put the Sports Complex on use by completing certain jobs mentioned in Para 2(k)(i) of its report, the institute may with justification put a proposal for completion of the civil works as the Sports Complex can't be put to use without the civil works being done. The detailed estimate for the civil works should be examined by the B&WC before submitting to the FC for its recommendation to BOG for approval.

FC-30/14/04E: To consider detailed estimate for Balance work of Auditorium Building at NIT Silchar, Phase-I.

The Building & Works Committee in its 38th meeting examined the tentative estimate for balance work of Auditorium Building at a cost of Rs.12,89,90,209.00 and recommended for approval of FC & BOG.

The Auditorium is urgently required to be used for various activities of the Institute such as Gymkhana Activities, Convocation etc.

In this connection Institute is planning to execute the said work in phased manner.

In phase-I, the items considered are:

1. 40mm thick flooring at following location:
 - a. Entrance Lobby
 - b. Hall Entrance Both Side
 - c. Back Side Lobby
 - d. Admission/Equipment Room
 - e. Workshop/Rehearsal Room
 - f. Ladies Green Room
 - g. Gents Green Room
 - h. Guest/Faculty Waiting Room
 - i. Balcony Portion
 - j. Gallery Sides with Stair case
 - k. Below Two Gallery
 - l. Open Gallery
 - m. Stage Area
 - n. Front Entry Porch
 - o. Projector Room
2. 25mm thick flooring at following location
 - a. Ladies Toilet
 - b. Gents Toilet
3. Earthwork, Compaction, P.C.C -1:3:6, R.C.C -1:1.5:3, Reinforcement, Brick work, Plaster work at Gallery Portion / Stage Area / Drain /Apron with nominal reinforcement.
4. Gents & Ladies Toilet consider at Guest faculty waiting room/gents green room/ ladies toilet / Gents toilet.
 - a. Guest Faculty Waiting Room :-
 - i. Indian WC- 2 nos.
 - ii. European WC- 2 nos.
 - iii. Wash Basin- 2 nos.
 - b. Gents Green Room:-

- i. Indian WC- 1 no.
 - ii. European WC- 1 no.
 - iii. Wash Basin- 2 nos.
 - iv. Toilet Basin- 2 nos.
- c. Ladies Green Room :-
- i. Indian WC- 1 no.
 - ii. European WC- 1 no.
 - iii. Ladies Toilet Basin- 1 no.
 - iv. Wash Basin- 2 nos.
- d. Ladies Toilet:-
- i. Indian WC- 1 no.
 - ii. European WC- 1 no.
 - iii. Ladies Toilet Basin- 3 nos.
 - iv. Wash Basin- 2 nos.
- e. Gents Toilet:-
- i. Indian WC- 2 nos.
 - ii. European WC- 1 no.
 - iii. Toilet Basin- 5 nos.
 - iv. Wash Basin- 2 nos.
5. Antiskid Tiles 300mm x 300mm for Toilet Floor & Wall tiles 200mm x 200mm for toilet wall @900mm height.
6. 2000lits PVC Water Tank-3 nos.
7. Wash Basin, Stop Cock Push Cock is considered at Toilet area.
8. Pipe lines are considered as G.I Pipe Line.
9. RCC Drain 450mm wide, 235m length & thickness of RCC wall 100mm.
10. Apron 900mm wide.
11. Necessary cement primer & putty if required.

From above provision, Estate Engineering Department prepared a detailed estimate in consultation with Prof. A. K. Dey, Civil Engineering Department at an amount of **Rs. 1,09,96,367.00.**

The following items may be taken up in Phase-II after attaining the final Plan / design / estimate from the Architect Firm:

- 1. Electricity
- 2. Chairs
- 3. Furniture

4. Acoustic
5. Sound system
6. Stage
7. Stage crafting
8. Stage Lighting
9. Green room accessories.
10. False ceiling
11. Air Condition.
12. External painting etc.

However, if the architect firm is finalized as per agenda item No FC-30/14/4C, the design / estimate of the floor may be rechecked by the selected Architect Firm. So that the overall works of the Auditorium become coherent and smooth functioning.

The committee may examine the proposal & its estimated cost at Rs. **Rs. 1,09,96,367.00** and approved the same for execution of work in phase manner according to availability of fund.

The Finance Committee on the basis of recommendations at Para 5(k) & (l) of the Committee that looked into the Sports Complex & Auditorium Project, opined that the work can be done only after the Architectural Firm submits its report.



(J Patro)
Registrar
&
Member Secretary



(Prof. Asis Datta)
Chairman